

Flagstaff Academy Preschool Admission of Students

1. The parent desiring to enroll his or her child in Flagstaff Preschool must sign a “intent to enroll” form **and submit a \$50 dollar registration fee (refundable ONLY if enrollment is denied)** delivered to the enrollment coordinator (Flagstaff Academy Registrar).
2. If there are more students whose parents wish to enroll them in the Flagstaff Preschool than there are class spaces available, students shall be enrolled on the basis of the following criteria:
 - (a) The first preference is for students presently attending Flagstaff Preschool. Students will be allowed to re-enroll for the following school year. Parents must affirm their desire to re-enroll their child (ren) each spring by the date published.
 - (b) The second preference is for siblings of children already enrolled at either Flagstaff Academy or Flagstaff Preschool and will be admitted pending availability based on first come, first served. Any sibling offered a position to the Preschool prior to Feb 15th must enroll or forfeit their position for that school year and be placed in the general wait list.
 - (c) The third preference is for the children of the founding families of Flagstaff, again based on a first come first served list.
 - (d) The fourth preference is for children of all current full and part-time Flagstaff staff members. This preference will be based on a first come, first served list.
 - (e) If spaces remain after all the foregoing preferences have been used, all students who reside in St. Vrain School District shall be placed on a waitlist based on first come, first served, and shall be admitted according to that list.
 - (f) If spaces remain after all in-district students on the waiting list have been enrolled, all out-of-district students shall be placed on a first come, first served waitlist and enrolled according to the waitlist order.

Notes: All preschool applications will be time-stamped according to receipt by Flagstaff Academy Registrar.

Flagstaff Preschool Dates:

Priority list start date: December 1st, 8:00 a.m., or the next following business day if December 1st falls on a weekend.

Priority list End date: January 31st, 4:00 p.m., or the previous business day if January 31st falls on a weekend.

Age Eligibility: Pre-k students: must be 4 years old by Oct. 1st of the year applying for.
3-4 class: must be 3 years old by Oct. 1st of the year applying for.