



Flagstaff Academy Board Regular Session Meeting Minutes

April 21, 2009 6:00 PM

Flagstaff Academy
1841 Lefthand Circle
Longmont, CO 80501

I. Call to Order – 6:07 PM

Present: Nate Ginn, Harrie Netel, Rebecca Pepin, Cody Thompson (elected as new Board Member starting at 7:40 PM), Sandra Weckerly, Kevin Wells & Jim Willett

Absent: none

Staff: Margaret Cummings, Bess Kuzma, Andrew Moore, Sheila Strukel

Guests: Elizabeth Towlen, Kristen Giltinan

II. Pledge of Allegiance

III. Approval of Agenda – added Board Vacancy Discussion, Merit Pay for 2009/10 and Preschool & Kindergarten Staff Discount to General Agenda. Also added SAC and Fundraising Reports to Reports Section. Nate Ginn motioned to approve the agenda. Seconded by Jim Willett. Passed unanimously.

IV. Public Comment – none.

V. General Agenda

- a. Action Item Update – Open action items were reviewed and status was updated.
- b. AEC Committee – Reviewed technology hardware proposal for next year. Nate will come back to the board with two final proposals ranging in cost from \$200-250K.
- c. Annual Meeting Agenda – Discussed topics for Annual Meeting Agenda on Thursday May 7, 2009. There will be a Board Update, Andrew will provide a State of the School update and Revolution Foods will provide a food tasting session.
- d. Lunch Vendors-SFA – Discussed costs of District provided lunches vs. Revolution Foods. Margaret will go back to the District and check on expected costs for food service personnel for next year.

- e. Principal Hiring Committee – The committee has agreed on selection criteria and narrowed down the list of applicants for the phone-screen interviews. Face-to-face interviews with the final candidates are scheduled for Thursday April 30 in the Science Room at school. All Board Members were encouraged to attend these interviews. The Hiring Committee will make it's final recommendation to the Board at the next Board Meeting.
- f. SVVSD Contract – Discussed edits to the contract that will be submitted to the District soon.
- g. Preschool Update – Discussed interview schedule of open preschool positions.
- h. Board Vacancy Discussion – Two applications for the open board member position have been received: Cody Thompson and Kristen Giltinan. Both applicants presented themselves to the Board. Board voted on both applicants and Cody Thompson was installed as the new Board Member at 7:40 PM.
- i. Merit Pay for 2009/10 – Discussed proposal for merit pay for staff for the 2009/10 school year.
- j. Preschool & Kindergarten Staff Discount – Discussed feasibility of providing staff discounts for Preschool and Kindergarten. Based on the current cash flow it does not seem financially feasible to provide this for the next school year and will thus not be pursued at this time.

VI. First Reading

- a. Admissions Policy – Discussed Admissions Policy proposal. Sandra will bring updated proposal to the next meeting for another First Reading.

VII. Second Reading – none.

VIII. Reports

- a. Principal – see attached.
- b. Facility – no report.
- c. SAC – verbal update on SAC survey that was launched.
- d. Fundraising – verbal update on Fall Festival fundraising efforts.

IX. Miscellaneous Items

- a. Approval of minutes – Harrie Netel motioned to approve the April 7 meeting minutes as submitted. Seconded by Kevin Wells. Role call vote: Nate - aye, Harrie - aye, Rebecca - aye, Cody - abstained, Sandra - aye, Kevin - aye, Jim - aye. Motion passed.
- b. Action Item Update – Harrie will e-mail out updated action item list.

X. Adjournment – Jim Willett motioned to adjourn. Seconded by Nate Ginn. Passed unanimously at 9:26 PM.

Principal's Update. April 21, 2009

Update on Hiring. April 17

K-5

This is next week's cue for hiring. We started with the K-8 core positions. We have a more interviews to schedule for Kinder and 1st grade. Our goal is to have three interviews per grade level position.

Specials

We are performing phone interviews for all specials positions currently. By Friday, April 24, we will have scheduled all interviews for the specials positions. We have invited the Board to all interviews via email. We will continue to post all interviews on the common calendar in the copy room. Additionally, we will send out an updated calendar, similar to the following table to better allow you to view at a glance.

Time	4/20/2009	4/21/2009	4/22/2009	4/23/2009	4/24/2009
8:00-9:00am	MS Math				
9:00-10:00am		2nd grade			
10:00-11:00am	2nd grade				
11:00am-12:00pm	Kindergarten	Kindergarten			
12:00-1:00pm	MS	MS Math		MS Math	
1:00-2:00pm	5th grade			1st grade	
2:00-3:00pm	Unknown		MS LA	1st grade	MS LA
3:00-3:30 pm	5th grade	5th grade			
3:30-4:00pm					
4:00-4:30pm	Kindergarten				
4:30-5:00	Kindergarten				

Update on Employment Agreements. April 17

On Friday, April 17, Jim presented the base pay scale to the staff. We are now able to complete contracts. Our goal is to have all staff Employment Agreements completed and delivered by Friday, April 24.