



**Flagstaff Academy Board Regular Session Meeting Minutes**

**May 19, 2009 6:00 PM**

Flagstaff Academy  
1841 Lefthand Circle  
Longmont, CO 80501

I. Call to Order – 6:02 PM

**Present:** Nate Ginn, Harrie Netel, Rebecca Pepin, Cody Thompson, Sandra Weckerly, Kevin Wells & Jim Willett

**Absent:** none

**Staff:** Andrew Moore, Bess Kuzma, Sheila Strukel, Margaret Cummings

**Guests:** Anne-Marie Nichols, Maria Goter

II. Pledge of Allegiance

III. Approval of Agenda – removed Technology Purchase and added Assistant Principal Evaluation to General Agenda, added Board Background Check Policy to First Reading. Nate Ginn motioned to approve the agenda as amended. Seconded by Rebecca Pepin. Passed unanimously.

IV. Public Comment – none.

V. General Agenda

a. Action Item Update – Open action items were reviewed and status was updated.

VI. Executive Session – Jim Willett motioned to enter executive session for matters of Personnel Issues C.R.S. 24-6-402 (4)(f). Seconded by Nate Ginn. Role call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye.

a. Moved into Executive Session at 6:06 PM

b. Exited Executive Session at 6:50 PM

Jim Willett motioned to renew the Business Manager’s contract per the parameters set by the Board giving Jim Willett the authority to negotiate the contract for the 2009-10 school year. Seconded by Rebecca Pepin. Role call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.

- VII. General Agenda - Continued
- b. 09/10 Budget Update – Discussed updated budget for next year. Jim Willett motioned to adopt the 2009-10 budget as presented. Seconded by Kevin Wells. Role call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.
  - c. PTO Proposal – Discussed formation of a Flagstaff Academy PTO. Goal is to have the PTO up and running by the fall. Rebecca will bring a concrete proposal to the Board in June.
  - d. SAC Committee – Discussed SAC survey results. Kevin will make teacher specific data available to the teachers. Statistical data will be made available on our website and comments will be available for review in the front office.
  - e. Board Retreat – Discussed goals for Board Retreat, scheduled for Sunday May 31.
  - f. SFA - lunch proposal – Discussed results from SAC survey and Annual Meeting survey and financial analysis for switching our lunch provider from the SVVSD to Revolution Foods. Harrie Netel motioned to initiate a pilot program with Revolution Foods for the 2009-10 lunch program, pending SFA approval by the CDE by May 28<sup>th</sup>. Seconded by Rebecca Pepin. Role call vote: Nate – nay, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – nay. Motion passed.
  - g. AEC Committee – Discussed committee recommendations focusing mostly on Professional Development.
  - h. Assistant Principal Evaluation – Discussed process to develop a job description. Rebecca will meet with Bess to draft a job description which Andrew will use for the evaluation.

- VIII. First Reading
- a. Admissions Policy – Discussed submitted policy proposal. Rebecca Pepin motioned to approve the Admission of Student Policy K through 8 as amended. Seconded by Nate Ginn. Role call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye. Motion passed unanimously.
  - b. Board Background Check Policy – Discussed submitted policy proposal. Rebecca Pepin motioned to approve the Flagstaff Policy re: Background Checks of Board Members and the accompanying application as submitted. Seconded by Harrie Netel. Role call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye. Motion passed unanimously.

IX. Second Reading – none.

- X. Reports
- a. Principal – verbal update.
  - b. Assistant Principal – see attached.

- XI. Miscellaneous Items
- a. Approval of minutes – Harrie Netel motioned to approve the May 4 meeting minutes as submitted. Seconded by Rebecca Pepin. Role call vote: Nate – aye,

Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye. Motion passed unanimously.

b. Action Item Update – Harrie will e-mail out updated action item list.

XII. Adjournment – Harrie Netel motioned to adjourn. Seconded by Rebecca Pepin. Passed unanimously at 9:43 PM.

## **Flagstaff Academy Middle School Assistant Principal's Report, May 14, 2009**

Middle School Updates – all Middle School staff members are doing their best to continue to challenge our students academically until school ends in two weeks.

- On Thursday Middle School students helped plant petunias, about 6,500 plants, in nearby Pratt Park as a community service project. They planted three very large beds of flowers.
- On Wednesday, May 20, all Flagstaff students, including Middle School, will tour the new facility for the last time before moving day!
- All seventh and eighth graders will participate in Avid4Adventure on Thursday, May 21, and all sixth graders are scheduled for Friday, May 22. All students will canoe and kayak at a nearby reservoir, and either mountain bike or climb an artificial climbing wall. It will be a great outdoor experience.
- Middle School students will be part of the Xilinx Poetry Evening on Thursday, May 21. The Middle School portion of the event is between 7:00 pm and 8:00 pm.
- Eighth grade graduation is May 28 at 7:00 pm. A reception for graduates and their families will follow immediately. All board members are invited to attend and participate in the diploma presentation. RSVP to Bess for reserved seating.