



Flagstaff Academy Board Regular Session Meeting Minutes

August 18, 2009 6:00 PM

Flagstaff Academy
2040 Miller Drive
Longmont, CO 80501

I. Call to Order – 7:03 PM

Present: Nate Ginn, Harrie Netel, Rebecca Pepin, Cody Thompson, Sandra Weckerly, Kevin Wells & Jim Willett

Absent: none

Staff: Bess Kuzma, Andrew Moore, Margaret Cummings, Julian McCrandall

Guests: Bill Hyatt, Anothy Bolanic, Jane Jepson-Deal

II. Pledge of Allegiance

III. Approval of Agenda – added External Program Flyer Policy to General Agenda. Rebecca Pepin motioned to approve the agenda as amended. Seconded by Nate Ginn. Passed unanimously.

IV. Public Comment – discussed issues with drive-line during first day of school.

V. General Agenda

- a. Action Item Update – Open action items were reviewed and status was updated.
- b. SFA – lunch update – Discussed issue of parents submitting payments through the Revolution Foods website and having to pay for sales tax. CDE now no longer allows this, which eliminates the sales tax issue, but causes us to have to process the payments ourselves. Nate Ginn motioned to direct the Business Manager to increase the time allotted for the business office and lunch room staff to process the payments for the hot lunch program. Seconded by Rebecca Pepin. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.
- c. Preschool update – Discussed preschool dress code and justification for it being different from KG-8th grade.
- d. Strategic Plan Update – Reviewed and updated draft Strategic Plan line by line. Kevin Wells motioned to adopt the Strategic Plan as amended. Seconded by Nate

Ginn. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.

- e. Budget / Expenses – Discussed paying administration (Margaret, Bess, Julian and Sheila) for the number of days they worked in July after their contract expired. Jim Willett motioned to authorize payment of specified funds for Bess, Julian, Margaret and Sheila for work completed in the month of July outside of their contract due to the facility relocation, pending treasurer’s review. Seconded by Rebecca Pepin. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.
- f. External Program Flyer Policy – Discussed whether or not a policy is needed for posting flyers for external programs inside the school.

VI. First Reading

- a. PTO by-laws – Discussed draft PTO by-laws. All Board Members to send comments to Rebecca who will bring updated draft to next Board Meeting for another First Reading.
- b. Code of Conduct Policy – Reviewed draft Code of Conduct Policy. Nate Ginn motioned to approve the Code of Conduct Policy as amended. Seconded by Jim Willett. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.

VII. Second Reading

- a. Admissions Policy – Reviewed Admissions Policy. Sandra Weckerly motioned to approve the Admissions Policy as submitted. Seconded by Kevin Wells. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.

VIII. Reports – none.

IX. Miscellaneous Board Items

- a. Approval of Minutes – Harrie Netel motioned to approve the August 4 meeting minutes as submitted. Seconded by Kevin Wells. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Cody – aye, Sandra – aye, Kevin – aye, Jim – aye. Motion passed unanimously.
- b. Action Item Update – Harrie will e-mail out updated action item list.

X. Adjournment – motioned by Nate Ginn, seconded by Jim Willett, unanimously passed at 10:02 PM.