



**Flagstaff Academy Board Regular Session Meeting Minutes**

**September 1, 2009 6:00 PM**

Flagstaff Academy  
2040 Miller Drive  
Longmont, CO 80501

- I. Call to Order – 6:07 PM  
  
**Present:** Nate Ginn, Harrie Netel, Rebecca Pepin, Kevin Wells & Jim Willett  
  
**Absent:** Cody Thompson, Sandra Weckerly  
  
**Staff:** Andrew Moore, Margaret Cummings  
  
**Guests:** Bill Hyatt
- II. Pledge of Allegiance
- III. Approval of Agenda – added H1N1 Readiness and Premier Credit Union Savings for the Future Program to General Agenda. Harrie Netel motioned to approve the agenda as amended. Seconded by Rebecca Pepin. Passed unanimously.
- IV. Public Comment – none.
- V. General Agenda
  - a. Action Item Update – Open action items were reviewed and status was updated.
  - b. SFA – Lunch Update – Discussed participation rate, progress towards allowing parents to pay with credit card through the Revolution Foods website, requirements for FRL forms and the HFOF volunteers.
  - c. SAC Update – Reviewed current responsibilities of SAC and proposed structure with sub-committees working on Curriculum, Survey/Data Analysis and Core Knowledge Certification.
  - d. Enrollment Update – Reviewed open slots: 2 in Kindergarten, 3 in 1<sup>st</sup> Grade and 7 in 7<sup>th</sup> Grade. Discussed options to speed up process to get these seats filled.
  - e. Budget / Expenses – Reviewed and discussed Revised Budget and variances compared to original budget from May 19, 2009.
  - f. Academic Goals/CSAP/Growth Model – Discussed the Colorado Growth Model and data specific for Flagstaff Academy and the SVVSD.

- g. Drive Line – Discussed progress on drive line. Last data point was 27 minutes to complete the afternoon drive line.
- h. Friday Folder Policy – Discussed approach for posting community bulletins on webpage rather than distributing paper copies.
- i. H1N1 Readiness – Discussed communication that has gone out the parents and involvement that is needed from the cleaning staff.
- j. Premier Credit Union Savings for the Future Program – Reviewed past meeting minutes and determined the Board had never approved this program. Rebecca will work with PTO to put this program on hold until program is refined and brought back to the Board for approval.

VI. First Reading

- a. PTO by-laws – Discussed revised PTO by-laws. Rebecca Pepin motioned to approve the PTO by-laws as submitted. Seconded by Jim Willett. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Kevin – aye, Jim – aye. Motion passed unanimously.

VII. Second Reading

- a. Code of Conduct Policy – All changes suggested during first reading were incorporated. Jim Willett motioned to approve the Code of Conduct Policy as submitted. Seconded by Rebecca Pepin. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Kevin – aye, Jim – aye. Motion passed unanimously.

VIII. Reports – none.

IX. Miscellaneous Board Items

- a. Approval of Minutes – Harrie Netel motioned to approve the August 18 meeting minutes as submitted. Seconded by Jim Willett. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Kevin – aye, Jim – aye. Motion passed unanimously.
- b. Action Item Update – Harrie will e-mail out updated action item list.

X. Executive Session – Nate Ginn motioned to enter executive session for matters of Personnel Issues with Andrew Moore present C.R.S. 24-6-402 (4)(f). Seconded by Harrie Netel. Roll call vote: Nate – aye, Harrie – aye, Rebecca – aye, Kevin – aye, Jim – aye.

- a. Moved into Executive Session at 8:38 PM
- b. Exited Executive Session at 8:45 PM

XI. Adjournment – motioned by Rebecca Pepin, seconded by Jim Willett, unanimously passed at 8:46 PM.