



Flagstaff Academy Board Working Session Meeting Minutes

October 6, 2009, 6:00 PM

Flagstaff Academy
2040 Miller Drive
Longmont, CO 80501

- I. Call to Order – 6:07 PM

Present: Nate Ginn, Harrie Netel, Rebecca Pepin, Cody Thompson, Sandra Weckerly, Kevin Wells & Jim Willett

Absent: none

Staff: Andrew Moore, Margaret Cummings, Sheila Strukel

Guests: Wayne Granger, Linda Arnold
- II. Pledge of Allegiance
- III. Approval of Agenda – Added SFA Update and Admissions Request to General Agenda. Rebecca Pepin motioned to approve the agenda as amended. Seconded by Jim Willett. Passed unanimously.
- IV. Public Comment – none.
- V. Action Item Update – Open action items were reviewed and status was updated.
- VI. General Agenda
 - a. Preschool Admissions Policy – Discussed the need for a Preschool Admissions Policy. Rebecca Pepin motioned to direct the Preschool Committee to check the current KG-8th grade admissions policy and duplicate it for the preschool. Seconded by Jim Willett. Roll call vote: Nate Ginn – aye, Harrie Netel – aye, Rebecca Pepin – aye, Cody Thompson – aye, Sandra Weckerly – aye, Kevin Wells – aye, Jim Willett – aye. Motion passed unanimously.
 - b. Enrollment Update – Discussed current enrollment status. As of Oct 6 the enrollment is 675 students.
 - c. Principal Evaluation – Discussed the need to do an evaluation for Andrew for the interim position he took on at the end of the last school year. Rebecca Pepin motioned to create a committee consisting of Sandra Weckerly and Nate Ginn to

do the interim evaluation for Andrew Moore. Seconded by Jim Willett. Roll call vote: Nate Ginn – aye, Harrie Netel – aye, Rebecca Pepin – aye, Cody Thompson – aye, Sandra Weckerly – aye, Kevin Wells – aye, Jim Willett – aye. Motion passed unanimously.

- d. Spring Board Update – Discussed current status of the Spring Board after-school programs, including the costs of the program and the number of students enrolled.
- e. Committee Roles – Discussed the current list of standing and adhoc committees at Flagstaff and reviewed best practices used by other schools and/or recommended by the CDE. Harrie will bring an updated list to the next Board Meeting so the new Board Liaisons can be selected after the new Board Members start their tenure.
- f. Board Communication – Reviewed and discussed document submitted by Cody with Recommendations to Improve Communications from the Board to the Flagstaff Community.
- g. SAC Update – With Kevin leaving the Board after this meeting the Board discussed having one existing Board Member as the SAC liaison with another (new) Board Member acting as a mentee.
- h. Strategic Plan Update – Updated status on some of the items that were due and discussed who will take over the responsibility of maintaining the document after Kevin leaves the Board.
- i. Organizational Structure Proposal – Jim Willett motioned to have the Business Manager report to the Principal moving forward. Seconded by Rebecca Pepin. Moved to discussions. Jim Willett amended the motion by adding “and to update the job description to incorporate the structural changes”. Seconded by Rebecca Pepin. Roll call vote: Nate Ginn – aye, Harrie Netel – aye, Rebecca Pepin – aye, Cody Thompson – aye, Sandra Weckerly – aye, Kevin Wells – aye, Jim Willett – aye. Motion passed unanimously.
- j. SFA Update – Discussed the status of the contracts between the participating schools and the Flagstaff SFA as well as the current participation rate and feedback on the Revolution Foods program.
- k. Admissions Request – Discussed the Oct 1st enrollment deadline and gave Andrew the authority to make a decision on the current request. The Board then directed Sandra to amend the current Admissions Policy to explicitly include the Oct 1st deadline and bring it to the next meeting for review.

VII. First Reading – none.

VIII. Second Reading – none.

IX. Reports – none.

X. Miscellaneous Board Items

- a. Approval of Minutes – Harrie Netel motioned to approve the September 15 meeting minutes as amended. Seconded by Cody Thompson. Roll call vote: Nate Ginn – aye, Harrie Netel – aye, Rebecca Pepin – aye, Cody Thompson – aye,

Sandra Weckerly – aye, Kevin Wells – aye, Jim Willett – aye. Motion passed unanimously.

b. Action Item Update – Harrie will e-mail out updated action item list.

XI. Adjournment – motioned by Rebecca Pepin, seconded by Nate Ginn, unanimously passed at 8:43 PM.